DEPARTMENT OF THE NAVY

COMMANDER NAVAL RESERVE FORCE

NEW ORLEANS, LOUISIANA 70146-5000

COMNAVRESFORINST 3060.7

N32

19 MAR 1996

COMNAVRESFOR INSTRUCTION 3060.7

Subj: MANPOWER AVAILABILITY STATUS (MAS) CODES

Ref: (a) BUPERSINST 1001.39B
        (b) COMNAVRESFORINST 1001.5B
        (c) COMNAVRESFORINST 3060.5
        (d) COMNAVRESFORINST 3060.6
        (e) SECNAVINST 5211.5D

Encl: (1) MAS Codes

1. <u>Purpose.</u> To provide policy and direction concerning the use and assignment of MAS codes.

2. <u>Background</u>

    a. References (a) through (d) focus on policy and the effective management of manpower availability and its impact on mobilization readiness.

    b. Operation Desert Shield/Storm identified a need to track all drilling Reservists availability status. Tracking is required to enable the Force to better evaluate a Reservist as a mobilization asset. A member's physical status and training history are essential when evaluating personnel for recall. The MAS code will enable Commander, Naval Reserve Force (COMNAVRESFOR) to quickly determine a member's status.

    c. A MAS code will not be interpreted as a deferment from active duty, however, it may impact the involuntary recall of a Reservist. For example, if a Reserve member is serving a period of Active Duty for Special Work (ADSW) at a gaining command, it would be beneficial for the chain of command to know that the Reservist is already on active duty.

3. <u>Responsibilities</u>

    a. The Bureau of Naval Personnel (BUPERS) and COMNAVRESFOR have the responsibility of identifying persons serving on "voluntary" active duty. When a member receives voluntary orders,

\1,9 MAR 1996

whether Annual Training (AT) , Active Duty for Training (ADT) or
ADSW, the order writing activity has a responsibility to reflect
that information in the Reserve Standard Training, Administration
and Readiness Support (RSTARS) system by entering a MAS code.

b.   MAS codes are to be entered by exception only, and the
primary entry point for these codes is the RSTARS system.   The
unit commanding officer will ensure that each code is kept
current and make certain that administrative procedures, as
described in reference (a), are implemented if necessary.   For
example, if a Selected Reservist has not completed basic
training, a MAS code of TBX would be assigned.   When the
appropriate training has been received, the MAS code would be
changed.

c.   Some MAS codes, as described in enclosure (1), may
identify sensitive personal information.   The information entered
into this system is subject to all aspects of Executive Order
9397, the Privacy Act of 1974, per reference (e).

4. Action

a.   Echelon IV commands will ensure that MAS codes are kept
current and verified after each drill weekend.   The Reserve
activity will use the RSTARS mobilization module for entry of MAS
codes.   Additionally, COMNAVRESFOR will direct MAS codes to be
verified whenever there is potential for a recall and prior to a
mobilization exercise.

b.   When situations occur where more than one MAS code
applies to an individual, assign the MAS code that would most
affect the member's ability to be activated.

c.   MAS codes will be frozen once an individual or unit has
been identified for activation and the Reserve activity will not
be permitted to alter the code.   If a situation occurs where an
existing MAS code does not properly describe the status of the
Reservist, contact COMNAVRESFOR (N32) at DSN 678-5316 or
commercial (504) 678-5316 for resolution.

d.   Spare MAS codes are provided in each category.   Defini-
tion of the spare codes will be provided at the time of recall

via delay and exemption criteria. Spare codes are provided to
enable flexibility during an emerging mobilization recall.

WILLIAM T. RICE
Acting
Chief of Staff

Distribution: (COMNAVRESFORINST 5218.2)
List A   (A3, A5, A6, B8B only)
     B1 (26B3, 42RR only)
     B2
     C1
     C2 (FR7 only)
     D
     E1 (less 23A1, 23A2, 23B3, 24H1, 24H2)
     E2
     E3 (41A only)
     E4 (FE1 only)
     E6 (FJA8 only)
     E7 (FKA1A, FKA1B, FKA1F, FKA1G only)
     E9 (45B, 46B only)

Copy to: (COMNAVRESFORINST 5218.2)
List B1 (23C (N00, NOOB, NO1) only)

Stocked: COMNAVRESFOR (NO1A)

<u>MAS CODES</u>

1. Fully available:

<u>MAS Code</u>	<u>Echelon</u>	<u>Meaning</u>
(Blank)		Member is fully available for mobiliza- tion INCONUS or OUTCONUS.

<u>MAS Code</u>	<u>Echelon</u>	<u>Meaning</u>
V O L	v	Volunteer for mobilization/recall.
V S 1	v	Volunteer spare 1.
V S 2	v	Volunteer spare 2.

2. <u>ADT/ADSW</u>

Availability affected due to being on ADT/ADSW:

<u>MAS</u> <u>Code</u>	<u>Echelon</u>	<u>Meaning</u>
O A T	II	Member on AT/ADT.
O W S	II	Member on ADSW.
O W N	II	ADT/ADSW spare code.

3. Availability affected due to training reasons:

<u>MAS Code</u>	<u>Echelon</u>	<u>Meaning</u>
T H S	**V**	High school student under 20 years old.
T B X	**V**	Not completed basic/equivalent training.
T R L	**V**	Attending validated religious leader training.
T M S	**V**	Attending authorized medical/dental school.
T R P	**V**	RAMP/RESCORE/designator/rate conversion training.
T S P	v	Stipend participant.

<u>MAS Code</u>	<u>Echelon</u>	<u>Meaning</u>
T S 1	V	Training spare 1.
T S 2	V	Training spare 2.
T S 3	V	Training spare 3.

4. Availability affected due to medical reasons:

MAS Code	Echelon	Meaning
M P 1	V	First trimester of pregnancy.
M P C	V	Second or third trimester of pregnancy.
M P P	V	Nondeployable mother, child less than 4 months old or postpartum convalescence.
M N N	V	Not physically qualified for deployment OUTCONUS.
M P Q	V	Temporarily not physically qualified for mobilization.
M S 1	V	Medical spare 1.
M S 2	V	Medical spare 2.
M S 3	V	Medical spare 3.

5. Availability affected due to administrative reasons:

MAS Code	Echelon	Meaning
A A P	V	Administrative action pending which would preclude mobilization.
A K E	V	Key state/local employee.
A S D	V	Member has active/Reserve spouse and family member(s).
A S P	V	Member is single parent with family member(s).
A SO	V	Sole surviving son/daughter.
A P B	V	(UNSAT) Probationary drill status.
A UP	V	Unsatisfactory participant.
A S 1	V	Administrative spare 1.
A S 2	V	Administrative spare 2.
A S 3	V	Administrative spare 3.

Note: Lack of character space above makes it necessary to shorten approved command abbreviations. This does not imply that these are approved acronyms.

AT	Annual Training
ADT	Active Duty for Training
ADSW	Active Duty for Special Work
INCONUS	In Continental United States
MAS	Manpower Availability Status
OUTCONUS	Outside of Continental United States
RAMP	Reserve Allied Medical Program

RESCORE Recruiting Selective Conversion and Reenlistment-Reserve
UNSAT   Unsatisfactory